



**U.S. Department of Justice
Federal Bureau of Prisons**

*Central Office
320 First St., NW
Washington, DC 20534*

December 7, 2018

Freddy Martinez
MuckRock News
Dept MR 65096
411A Highland Ave.
Somerville, MA 02144-2516

Request Number: 2019-01237

Dear Mr. Martinez:

This is a preliminary response to your request for information under provisions of the Freedom of Information/Privacy Acts. We determined the information you request is maintained in a Privacy Act protected system of records and requires written authorization from the subject of the record before it can be released. The written authorization must meet the requirements of 28 C.F.R. §16.41(d). Please resubmit your request, and provide the information identified below. Until such time as this information is received, your request is considered closed.

Your request was incomplete because written authorization from the individual(s) the records pertain to for non-public information must be submitted with the request. The written authorization must include the subject's full name, place and date of birth, and signature that is either notarized or signed under a penalty of perjury. A Form DOJ-361 may be used to satisfy this requirement. If you use the enclosed DOJ-361, you do not need to notarize your authorization. See 28 C.F.R. §16.41(d). The "Authorization to Release Information to Another Person" section of the DOJ-361 must be filled out to provide the requested records to a third party.

For your convenience, we attached a form DOJ-361, Certification of Identity. Completing this form should provide the information we need to proceed. A current or former inmate should include on the form his/her Federal Bureau of Prisons register number.

We are returning your original request. You must submit your original request when returning the Certification of Identity or proper authorization as we do not keep copies. You can find additional information on the Federal Bureau of Prisons FOIA/PA process at www.bop.gov.

If you have questions about this response please feel free to contact the undersigned, this office, or the Federal Bureau of Prisons' (BOP) FOIA Public Liaison, Mr. C. Darnell Stroble at 202-616-7750, 320 First Street NW, Suite 936, Washington DC 20534, or ogc_efoia@bop.gov.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information, Services, National Archives and Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001; e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

If you are not satisfied with my response to this request, you may administratively appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice,

Suite 11050, 1425 New York Avenue, NW, Washington, DC 20530-0001, or you may submit an appeal through OIP's FOIAonline portal by creating an account at: <https://www.foiaonline.gov/foiaonline/action/public/home>. Your appeal must be postmarked or electronically transmitted within 90 days of the date of my response to your request. If you submit your appeal by mail, both the letter and the envelope should be clearly marked "Freedom of Information Act Appeal."

Sincerely,

A handwritten signature in blue ink that reads "A. Cromer". The signature is written in a cursive style with a large, stylized "A" and "C".

for Ronald Rodgers, Senior Counsel